

BASIS Mesa Boosters Public Meeting Minutes

2023-2024

August 08, 2023

LOCATION: BASIS Mesa

START: 06:00pm

ADJOURNED: 07:24pm

- **Welcome's & Introductions** (Mariam Kariman, Tyler Williams and Christopher Lester)
 - ✓ Intro of Boosters (overview of what Boosters is and benefits to school/community)- Mariam provided introduction and spoke about boosters being a 501C org.
 - ✓ Provided recap of 2022-2023 school year to-date
 - ✓ Introduction from BASIS Mesa Head of operations Tyler Williams and Head of School Christopher Lester
 - ✓ Introduction of current Boosters Board Members
 - ✓ Update on previous Boosters Board Members who are no longer part of Boosters/position replacement (Votes completed and by laws passed).
 - **President:** Tiffany McKelvey replaced by Mariam Kariman
 - **Vice President (fundraising):** Kirsta Chandler– replaced by JP Woodham
 - **Treasurer:** America Esparza– replaced by Alicia Sanchez
 - **Secretary:** Kirby Doty – replaced by Ishini Senarath
 - Kornelia Sneider no longer a board member, position not replaced, not a mandatory position for the board.

- **Treasurer Updates** (Updates provided by Alicia Sanchez)
 - ✓ **Updates on balances/budget from last school year and current school year (handouts provided and verbally mentioned)** [See appendix A]
 - \$966.00 net profit from 22-23 school year
 - \$10,000 donated to ATF in 22-23 school year.
 - Held/donated for events below during 22-23 school year.
 - BooBash
 - Donuts with grownups
 - Family game night
 - Field day
 - Homecoming
 - Prom
 - Winter formal
 - Glow party
 - Score board and Schuck box for gym
 - Staff holiday party
 - Staff gift baskets
 - Staff holiday gift
 - Mobile stage
 - Teacher appreciation week

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- **Lunch Program information and updates** (Updates provided by Alicia Sanchez). [Appendix B]
 - ✓ Handout provided on lunch program data for 22-23 school year.
 - ✓ Went over forgotten lunch program.
 - ✓ Went over free lunch program for qualifying families at BASIS Mesa (need approval from admin department)

- **Updates on point of contacts for common concerns** (Provided by JP Woodham and Mariam Kariman)
 - ✓ Discussed about point of contacts for lunch schedules at school (school admin), Ambassador program (Erica. R), boosters lunch program (Alicia. S), volunteering/fundraising (JP. W)

- **Sponsorship and Fundraising Updates (Provided by JP Woodham)**
 - ✓ Emphasized importance of being involved at school and community.
 - ✓ Provided details on where to sign up for volunteering and events.
 - ✓ Updates provided on fundraising and sponsorship options/opportunities/ dollar amounts.
 - ✓ Upcoming gold tournament updates
 - ✓ Current state sponsors
 - ✓ Electronic sponsorship opportunities
 - ✓ Sports Physical update: \$25.00 per physical sponsored by Dessert Life Primary Care for this school year. Need request form from Coach Hill.

- **Events and Merchandise** [Appendix C]
 - ✓ Upcoming events
 - ✓ Merchandise updates

- **Volunteer Opportunities/ Help Needed**
 - ✓ Handout provided with all upcoming events, volunteering/fundraising opportunities.

- **Other/ Q&A**
 - ✓ Parent question on **potlucks** – informed pot luck dates are now confirmed by the school on a as required basis and no longer a monthly event.
 - ✓ Parents questioned on **difference between BASIS Mesa ambassadors and boosters** with explanation on role/responsibility of each organization. Informed boosters are a parent body which is 501C eligible and ambassadors is a student body which is non 501C eligible. Requested this information be publicly available to lesson confusions for parents.
 - ✓ Discussed event/volunteer coordination and possibility on getting more groups from BASIS parent social media grade specific groups be involved in events.
 - ✓ Communication – options and pathways to increase sponsorship and volunteer help.
 - ✓ Parent question on open Boosters Board position – informed currently all positions are filled.

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- ✓ Boosters public meeting cadence for 23-24 school year – parents interested in attending a public meeting prior to date of specific planned events.

- **Meeting Adjourned (Mariam Kariman)**
 - ✓ Thanked everyone for attending.
 - ✓ All Boosters Members -Answered individual questions from attendees.

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Attendees List:

BASIS Mesa Boosters Board Members:

1. Mariam Kariman
2. Alicia Sanchez
3. JP Woodham
4. Ishini Senarath

BASIS Mesa:

1. Tyler Williams
2. Christopher Lester

Parents:

1. Krishna Metha
2. Nikki Rosario
3. Mona Bajwa
4. Sabrina Sanchez
5. Pamela Corvelli
6. Nicole Peter
7. Erica Reveron
8. Dennis Lizano
9. Leana Duenas
10. Cyrstal Kolosick
11. Taylor Moore
12. Valerie Muniz
13. Cheryl Mcneill
14. Lishell Kipier

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Appendix A:

ACTUAL - Current Month

Row Labels	Income	Expenses	Profit (Loss)
Events			
Beach Bash '23-'24		(\$1,038.44)	(\$1,038.44)
Events Total		(\$1,038.44)	(\$1,038.44)
Fundraising			
Merchandise	\$2,321.88	(\$4,614.92)	(\$2,293.04)
Restaurant Nights	\$196.31		\$196.31
Kroger Rewards	\$348.19		\$348.19
Fundraising Total	\$2,866.38	(\$4,614.92)	(\$1,748.54)
Lunch			
Merchant Services	\$3,322.25	(\$26.25)	\$3,296.00
Lunch Total	\$3,322.25	(\$26.25)	\$3,296.00
Miscellaneous			
Snack Table	\$249.08	(\$338.07)	(\$88.99)
Miscellaneous Total	\$249.08	(\$338.07)	(\$88.99)
Operations			
Supplies		(\$1,279.40)	(\$1,279.40)
Change for Cash Sales		(\$400.00)	(\$400.00)
Back to School Welcome Sign		(\$100.00)	(\$100.00)
Costco Membership		(\$130.26)	(\$130.26)
Operations Total		(\$1,909.66)	(\$1,909.66)
Teacher Appreciation			
Teacher/Staff Supply Requests		(\$10,000.00)	(\$10,000.00)
Back 2 School Lunch for Staff		(\$798.34)	(\$798.34)
Back 2 School Breakfast		(\$758.10)	(\$758.10)
Teacher Appreciation Total		(\$11,556.44)	(\$11,556.44)
Grand Total	\$6,437.71	(\$19,483.78)	(\$13,046.07)

Date	MONTHS
Jul 2023	
2023	
IR	APR MAY JUN JUL AUG SEP OCT NOV DEC

ACTUAL - 2022-2023

Row Labels	Income	Expenses	Profit (Loss)
Events			
Beach Bash '23-'24		(\$1,038.44)	(\$1,038.44)
Boo Bash	\$7,536.52	(\$5,945.39)	\$1,591.13
Donuts with Grownups		(\$805.89)	(\$805.89)
Family Game Night	\$3,844.49	(\$2,945.56)	\$898.93
Field Day		(\$942.80)	(\$942.80)
Glow Party (Kinder-5th)	\$3,047.28	(\$1,879.96)	\$1,167.32
Golf Tournament	\$727.11	(\$750.00)	(\$22.89)
Homecoming	\$6,371.97	(\$2,842.35)	\$3,529.62
Prom	\$5,676.71	(\$4,349.00)	\$1,327.71
Shred & Sweets	\$15.00		\$15.00
Spring 80's Dance (6th-8th)	\$2,654.86	(\$3,303.76)	(\$648.90)
Winter Formal	\$3,020.03	(\$3,020.00)	\$0.03
Events Total	\$32,893.97	(\$27,823.15)	\$5,070.82
Fundraising			
Amazon Smile Donation	\$2,170.90		\$2,170.90
Cookie Kits	\$712.79	(\$454.00)	\$258.79
Kroger Rewards	\$1,520.65		\$1,520.65
Merchandise	\$12,697.84	(\$4,906.21)	\$7,791.63
Miscellaneous Donations	\$2,450.07		\$2,450.07
Restaurant Nights	\$1,429.74		\$1,429.74
Sponsorship	\$9,500.00		\$9,500.00
Fundraising Total	\$30,481.99	(\$5,360.21)	\$25,121.78
Lunch			
Fresh Catering Solutions		(\$180,103.06)	(\$180,103.06)
Merchant Services	\$197,405.75	(\$26.25)	\$197,379.50
Merchant Services Fees		(\$7,686.41)	(\$7,686.41)
Lunch Total	\$197,405.75	(\$187,815.72)	\$9,590.03
Miscellaneous			
Golf Team Donation		(\$800.00)	(\$800.00)
Gym Floor	\$9,743.16	(\$13,853.14)	(\$4,109.98)
Kinder Rising Night/Welcome		(\$21.66)	(\$21.66)
Snack Table	\$14,606.50	(\$9,873.81)	\$4,732.69
Volunteer Appreciation	\$9.51	(\$51.19)	(\$41.68)
Miscellaneous Total	\$24,359.17	(\$24,599.80)	(\$240.63)
Operations			
Accidental Charge	\$518.70	(\$518.70)	\$0.00
Back to School Welcome Sign		(\$100.00)	(\$100.00)
Banking	\$143.93		\$143.93
Change for Cash Sales	\$300.00	(\$700.00)	(\$400.00)
Costco Membership		(\$130.26)	(\$130.26)
Emburse Rebates	\$3.96		\$3.96
Insurance		(\$255.00)	(\$255.00)
Monthly Flyers	\$19.66	(\$344.06)	(\$324.40)
Parent Booster USA		(\$330.00)	(\$330.00)
Sam's Club Membership		(\$107.80)	(\$107.80)
Supplies	\$314.99	(\$2,453.92)	(\$2,138.93)
Taxes		(\$875.00)	(\$875.00)
Website		(\$1,553.82)	(\$1,553.82)
Operations Total	\$1,301.24	(\$7,368.56)	(\$6,067.32)
Teacher Appreciation			
Annual Teacher Fund Donation		(\$10,000.00)	(\$10,000.00)
Back 2 School Breakfast		(\$758.10)	(\$758.10)
Back 2 School Lunch for Staff		(\$798.34)	(\$798.34)
Holiday Appreciation	\$300.00	(\$4,957.57)	(\$4,657.57)
Holiday Staff Party		(\$1,250.00)	(\$1,250.00)
Holiday Staff Party Baskets	\$140.70	(\$626.42)	(\$485.72)
Teacher Appreciation Week		(\$2,096.46)	(\$2,096.46)
Teacher Appreciation Week Donations	\$1,230.57		\$1,230.57
Teacher/Staff Supply Requests	\$2,000.00	(\$16,185.88)	(\$14,185.88)
Thanksgiving Pies		(\$449.10)	(\$449.10)
Thanksgiving Pies Donations	\$942.83		\$942.83
Teacher Appreciation Total	\$4,614.10	(\$37,121.87)	(\$32,507.77)
Grand Total	\$291,056.21	(\$290,089.31)	\$966.90

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BASIS Mesa Boosters 2022-2023 Budget

Row Labels	Income	Expenses	Profit (Loss)
EVENTS			
Game Night (k-12)	\$3,000	(\$3,000)	\$0
Donuts with Grownups (k-6)	\$500	(\$1,500)	(\$1,000)
Homecoming (8-12)	\$6,300	(\$3,000)	\$3,300
Halloween/Fall Festival (k-12)	\$13,000	(\$10,000)	\$3,000
Video Game Night (6-8)	\$3,000	(\$3,000)	\$0
Inflatables Fun Friday (k-12)	\$1,500	(\$3,000)	(\$1,500)
Winter Formal (9-12)	\$7,000	(\$3,000)	\$4,000
Glowdance (k-5)	\$3,000	(\$1,500)	\$1,500
Culture Fest (k-12)	\$7,000	(\$10,000)	(\$3,000)
Spring Dance (6-8)	\$3,000	(\$1,500)	\$1,500
Prom (10-12)	\$4,500	(\$3,000)	\$1,500
EVENTS Total	\$51,800	(\$42,500)	\$9,300
FUNDRAISING			
Amazon Smile Rewards	\$1,000		\$1,000
Bank Rewards	\$50		\$50
Frys Rewards	\$1,200		\$1,200
Restaurant Nights	\$1,800		\$1,800
Merchandise	\$7,800	(\$5,000)	\$2,800
Cookie Kits	\$1,000		\$1,000
Nothing Bundt Cake	\$1,000		\$1,000
Sponsorship	\$1,000		\$1,000
Safeway (eScript) Rewards			\$0
FUNDRAISING Total	\$14,850	(\$5,000)	\$9,850
LUNCH			
Fresh Catering Solutions		(\$123,000)	(\$123,000)
Merchant Services	\$134,000		\$134,000
Merchant Services Fees		(\$4,000)	(\$4,000)
LUNCH Total	\$134,000	(\$127,000)	\$7,000
MISCELLANEOUS			
Ambassadors/Pep Assembly			\$0
Snack Table	\$10,000	(\$5,400)	\$4,600
Senior Gifts		(\$500)	(\$500)
Kinder Graduation			\$0
MISCELLANEOUS Total	\$10,000	(\$5,900)	\$4,100
OPERATIONS			
AIM (insurance)		(\$255)	(\$255)
Parent Booster USA		(\$310)	(\$310)
Website Expenses		(\$410)	(\$410)
Supplies		(\$2,000)	(\$2,000)
Sam's Club Membership		(\$110)	(\$110)
Tax Preparation		(\$1,000)	(\$1,000)
Flyers/Promotional Items		(\$2,000)	(\$2,000)
OPERATIONS Total		(\$6,085)	(\$6,085)
TEACHER APPRECIATION			
Appreciation Week		(\$2,000)	(\$2,000)
Teacher BtS Breakfast		(\$500)	(\$500)
Teacher BtS Lunch		(\$875)	(\$875)
Thanksgiving Pies	\$1,200	(\$400)	\$800
Holiday Appreciation		(\$6,000)	(\$6,000)
Holiday Party		(\$1,000)	(\$1,000)
Annual Teacher Fund (ATF)		(\$10,000)	(\$10,000)
TEACHER APPRECIATION Total		(\$20,775)	(\$20,775)

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Row Labels	Income	Expenses	Profit (Loss)
EVENTS			
Ambassador Event #1	\$6,300	(\$3,000)	\$3,300
Ambassador Event #2	\$7,000	(\$3,000)	\$4,000
Ambassador Event #3	\$4,500	(\$3,000)	\$1,500
Beach Bash (k-12)	\$3,000	(\$5,000)	(\$2,000)
Bingo w/babysitting (adults)	\$3,000	(\$1,500)	\$1,500
Boo Bash (k-12)	\$13,000	(\$10,000)	\$3,000
Donuts with Grownups (k-12)		(\$2,000)	(\$2,000)
Field Day (k-12)		(\$1,000)	(\$1,000)
Golf Tournament	\$9,000	(\$500)	\$8,500
Movie Night (7-9)	\$3,000	(\$1,500)	\$1,500
Sweetheart Dance (k-6)	\$3,000	(\$4,000)	(\$1,000)
EVENTS Total	\$51,800	(\$34,500)	\$17,300
FUNDRAISING			
Cookie Kits	\$1,400	(\$1,000)	\$400
Kroger Rewards	\$1,200		\$1,200
Merchandise	\$10,000	(\$5,000)	\$5,000
Restaurant Fundraisers	\$1,800		\$1,800
Snack Table	\$14,500	(\$10,000)	\$4,500
Sponsorship	\$15,000		\$15,000
FUNDRAISING Total	\$43,900	(\$16,000)	\$27,900
LUNCH			
Fresh Catering Solutions		(\$180,000)	(\$180,000)
Merchant Services	\$195,000		\$195,000
Merchant Services Fees		(\$7,500)	(\$7,500)
LUNCH Total	\$195,000	(\$187,500)	\$7,500
MISCELLANEOUS			
"Welcome Back to School" sign		(\$125)	(\$125)
Athletic Department Donation		(\$2,000)	(\$2,000)
Graduation Cake for Seniors		(\$500)	(\$500)
Graduation Snacks for Kinder		(\$250)	(\$250)
Music Department Donation		(\$2,000)	(\$2,000)
MISCELLANEOUS Total		(\$4,875)	(\$4,875)
OPERATIONS			
AIM (insurance)		(\$255)	(\$255)
Bank Rewards	\$50		\$50
Flyers/Promotional Items		(\$2,000)	(\$2,000)
Parent Booster USA		(\$310)	(\$310)
Sam's Club Membership		(\$110)	(\$110)
Supplies		(\$2,000)	(\$2,000)
Tax Preperation		(\$1,000)	(\$1,000)
Websites Expenses		(\$1,000)	(\$1,000)
OPERATIONS Total	\$50	(\$6,675)	(\$6,625)
TEACHER APPRECIATION			
Annual Teacher Fund (ATF)		(\$10,000)	(\$10,000)
Holiday Appreciation Gifts		(\$6,000)	(\$6,000)
Holiday Staff Party		(\$1,000)	(\$1,000)
Teacher Appreciation Week	\$1,000	(\$2,000)	(\$1,000)
Teacher Back to School Breakfast		(\$500)	(\$500)
Teacher Back to School Lunch		(\$900)	(\$900)
Thanksgiving Pies	\$1,200	(\$500)	\$700
TEACHER APPRECIATION Total	\$2,200	(\$20,900)	(\$18,700)

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Appendix B:

BASIS Mesa Lunches Summary 2022-2023

Price group	Meal Type	Count
Grades Kinder-2	Hot Lunch	7,241
Grades Kinder-2	Salad Entree	30
Grades Kinder-2	Salad w/chicken	165
Grades 3-12	Hot Lunch	19,246
Grades 3-12	Salad Entree	122
Grades 3-12	Salad w/chicken	1,017
Staff	Hot Lunch	297
Staff	Salad Entree	-
Staff	Salad w/chicken	108
Everyone	cookie	3,973
Everyone	brownie	1,425
Free Lunch	Free Hot Lunch	91
Free Lunch	Free Salad Entrée	16
Free Lunch	Free Salad w/chicken	2
Free Lunch	Free cookie	29
Free Lunch	Free brownie	47
Forgotten Lunch	Forgotten Salad w/protein	124
Total		33,933

Provided 82 students with a lunch that did not have a lunch.

Paid for 124 forgotten salads.

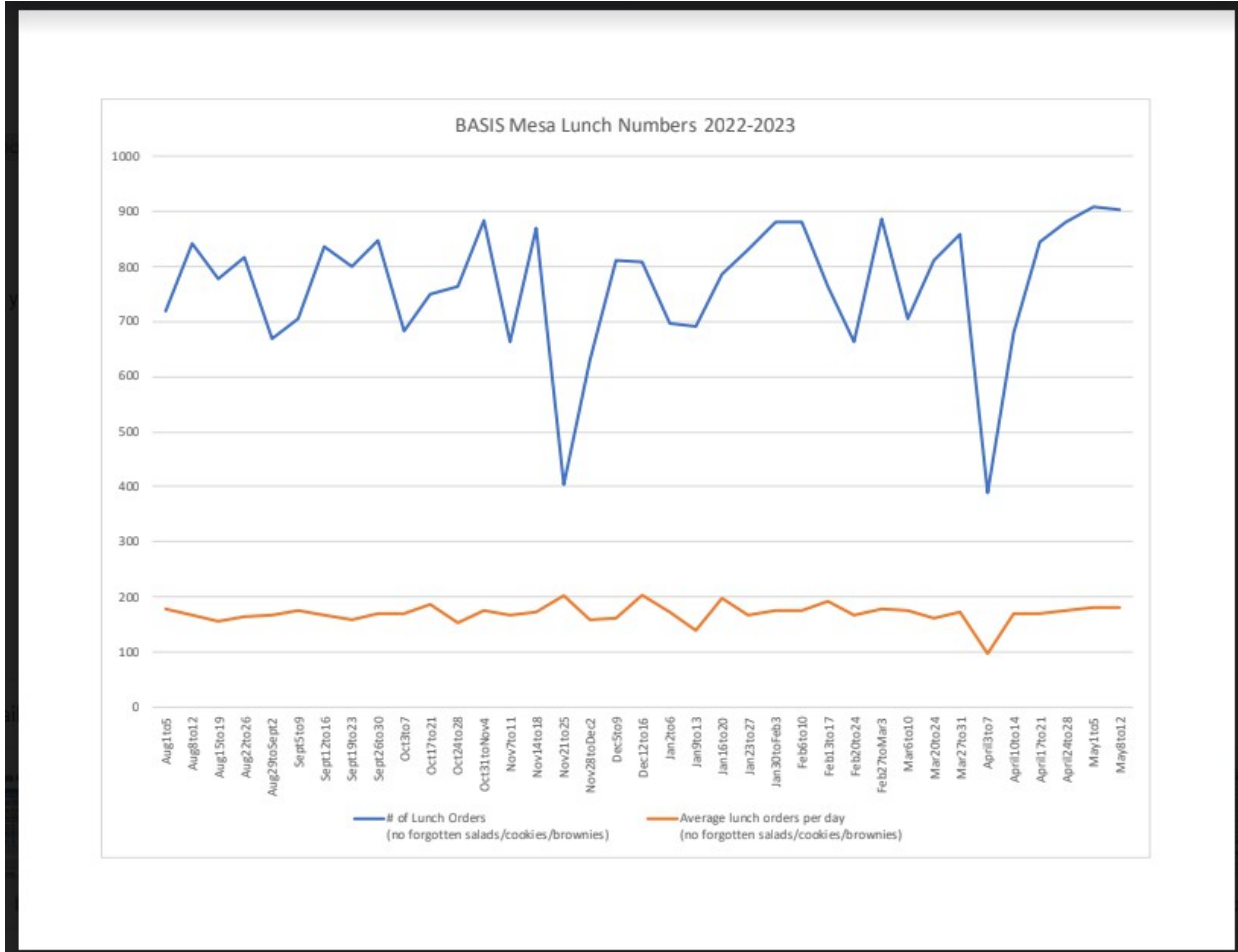
Only 42 students took the forgotten lunch salad.

Remainder either declined a lunch or were provided with the hot lunch option.

Paid for 109 free lunches.

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Appendix B:



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Appendix C:



Events Planned for 2023-2024

- August
 - 8th: Public Meeting
 - 15th: Restaurant Fundraiser - Thai Chili 2 Go
 - 26th: All school event - Beach Bash
- September 11th
 - 11th: Restaurant Fundraiser - Chipotle
 - 13th: All School Event - Donuts with Grownups
- October
 - 21st: Public Event - Boo Bash
 - Restaurant Fundraiser - TBD
- November
 - 21st: Pies for Teachers
 - Restaurant Fundraiser - TBD
- December
 - TBD: Decorate Your Own Cookie Kit Fundraiser
- January
 - Restaurant Fundraiser - TBD
- February
 - 2nd: kinder-6th - Sweetheart Dance
 - 24th: Public Event - Golf Tournament
 - Restaurant Fundraiser - TBD
- March
 - 15th: 7th-9th Grade - Movie Night
 - Restaurant Fundraiser - TBD
- April
 - 12th: Adults Only - Bingo Night
 - Restaurant Fundraiser - TBD
- May
 - Restaurant Fundraiser - TBD

Ambassadors will be planning additional events. Keep an eye on our Events page for more info. Scan the QR code to bookmark the page. →



All events will need volunteers. Scan the QR code to bookmark our SignUp Genius page to see all current available slots.

